

**CITY OF GENTRY
PLANNING & ZONING COMMISSION
REGULAR MEETING**

THURSDAY, April 18, 2019

PLANNING COMMISSION

- Roll Call
- Review of Minutes- March 21, 2019
- Informational Sketch & Correspondence regarding Russell Gilbert-Mark Smithson to discuss
- Planning 101 for Planning Officials is open for registration

**CITY OF GENTRY
PLANNING & ZONING COMMISSION**

THURSDAY, MARCH 21, 2019

The Planning and Zoning Commission of the City of Gentry, Arkansas met on March 21, 2019 at 7:00 p.m. for a regular meeting at the Gentry Court Chambers. Chairman Mike Parks called the meeting to order.

MEMBERS PRESENT

Mike Parks
Danny Feemster
Jim Kooistra
Wanda Meyer
Tammy Runyan
Jay Williams
Paul Church

MEMBERS ABSENT

Others in Attendance: City Clerk Jenny Trout, City Attorney Joel Kurtz, Mark Smithson, Janice Arnold, Ray Arnold, Janie Parks, Teresa McFadden and others.

PLANNING COMMISSION

Roll Call: Feemster-yes Meyer-yes Runyan-yes
Kooistra- yes Williams-yes Church-yes

Minutes of the February 21, 2019 Regular Meeting:

Motion: Meyer- To approve the minutes as presented

Second: Williams

Roll Call: Church-yes Feemster-yes Kooistra-yes
Williams-yes Meyer-yes Runyan-yes

Motion Passed.

OPEN DISCUSSION Regarding: McKain Lot Split-Pine Street

- 1) Mark Smithson stated Johnny McKain had an issue with his lot being split into two lots, according to Benton County Land Records. The issue at hand was that a special use permit had been granted in order to construct a building behind the original home. That special use permit was violated by not including easements, etc. Mark Smithson is to advise Mr. McKain of these issues and instruct him to correct and to revert said property back to one parcel instead of two. Mark will report back to the Commission next month with his findings.

Large Scale Models:

- 2) Commission Member Jay Williams suggested the City request larger scaled models, pictures, etc. when dealing with new construction and those who are building/designing said structures in the future. Requests for drawing up those suggestions was asked of City Attorney Joel Kurtz, who kindly agreed to do so.

With no further business, Chairman Mike Parks entertained a motion to adjourn.

Motion: Church- to adjourn this meeting

Second: Williams

All in Favor- yes

NONE Opposed:

Motion passed.

Jenny Trout: Planning Commission Secretary/City Clerk

Mike Parks, Planning Committee Chairman

From: Russ Gilbert <climbhigher@rocketmail.com>
Sent: Wednesday, April 10, 2019 12:55 PM
To: Mark Smithson <mark.smithson@cityofgentry.com>
Subject: Subdivision of Land

Mark,

We spoke a few weeks ago; however, I haven't had the time to put together a preliminary drawing of what we propose for Parcel Nos. 18-13879-000 and 18-13880-000.

Attached is a sketch of what we would like to do subject, of course, to taking into consideration the draw that crosses the north ends of the properties. Depending on where prospective parcel lines end up, we may adjust the sizes of the two most northerly proposed lots.

I've provided for a 60-foot wide roadway that provides direct access to all parcels that do not front Shady Grove Road. Given the fact that Shady Grove Road is a single-lane gravel road, I am hopeful that the City will approve the use of a gravel road to serve the prospective new parcels. If 60 feet is either too wide or too narrow of a right-of-way, please advise and I can adjust it accordingly.

I look forward to hearing from you regarding the City's response to this proposal.

Russ

Russell H. Gilbert
509.969.1551

"If there is any kindness I can show, or any good thing I can do to any fellow human being, let me do it now, and not defer or neglect it, as I shall not pass this way again." William Penn

NOTICE - This communication may contain confidential and privileged information that is for the sole use of the intended recipient. Any viewing, copying or distribution of, or reliance on this message by unintended recipients is strictly prohibited. If you have received this message in error, please notify me immediately by replying to the message and deleting it from your computer.



From: To announce Planning Commission Meetings <ARPCNETWORK@UALR.EDU> **On Behalf Of** Marie Lindquist
Sent: Thursday, April 11, 2019 7:37 AM
To: ARPCNETWORK@UALR.EDU
Subject: Planning 101 for Planning Officials on May 1 is Open for Registration

Planning 101 for Planning Officials is open for registration. Please [register online by following this link](#) or help spread the word to those that would be interested.

The training will be held on **Wednesday, May 1, from 10:00 am to 5:00 pm in Little Rock**. This training includes an introduction to planning, zoning regulations, subdivision regulations, a primer to planning in Arkansas, and ethics for Planning Commissions.

Since 1999, the Arkansas Public Administration Consortium (APAC) has partnered with the Arkansas Chapter of the American Planning Association to offer Planning Official Trainings. Attendees include Planning Commissioners, Board of Adjustment members, Mayors, Fire Chiefs, and anyone else that wants to learn more about the work of Planning Commissions. The trainings are developed and instructed by experienced Arkansas planners who are nationally certified through the American Institute of Certified Planners.

If you have questions, contact Lisa Crittenden at (501) 569-3436 or lacrittenden@ualr.edu